

Vital Statistics:

1. Full legal name
2. Home address
3. Home phone number
4. Cellular number
5. How long in state
6. Occupation and title
7. Type of business
8. Business address
9. Business phone number
10. Social security number
11. Veteran's Serial number
12. Date of Birth
13. Place of birth
14. US Citizenship
15. Mother's Maiden Name
16. Mother's Birthplace
17. Father's Name
18. Father's Birthplace
19. Religious Name (if any)
20. Marital status
21. Spouse's name (or maiden)

Cemetery Arrangements

22. Interment Space
23. Endowment care
24. Vault
25. Opening and closing of the grave
26. Memorial marker
27. Marker inscription
28. Setting of the marker
29. Sales tax

Funeral Arrangements

30. Casket
31. Initial Ambulance pick up
32. Embalming and preparation
33. Restorative art
34. Cosmetology
35. Hairdressing
36. Display of flowers
37. Preparation of necessary papers
38. Legal certificates and permits
39. Memorial records books
40. Acknowledgement cards
41. Insurance forms
42. Government forms
43. Funeral coach
44. Flower car
45. Limosouine for family
46. Limsine for pallbearers
47. Use of a chapel / facility
48. State showing room
49. Religious / Fraternal items

50. Parking facilities

51. Music
52. Visitation hours
53. Decide on jewelry, glasses, and accessories
54. Clothing of deceased
55. Graveside services
56. Donation instead of flowers

Other Decisions and Arrangements

57. Clergy to Officiate
58. Time of Services
59. Provide information for Eulogy
60. Select pallbearers
61. Clothing for family
62. Preparation at home including food
63. Transportation of family and guest
64. Check and sign necessary papers
65. Answer calls and messages
66. Greet friends and relatives that call
67. Arrange to meet and Lodge out of town relatives
68. Complete thank you card list
69. Notify family and friends
70. Look out after minor children
71. Order death certificates
72. Payment of services

Collection of Legal Documents

73. Will
74. Birth certificate
75. Social security number
76. Marriage license
77. Citizenship papers
78. Insurance policies
79. Bank books
80. Deeds to property
81. Auto ownership
82. Income tax returns
83. Veteran's discharge papers
84. Disability claims
85. Cemetery deed

- People to notify
86. Doctor(s)
 87. Attorney
 88. Employer(s)
 89. Insurance agents
 90. Clubs, Unions and Organizations
 91. Funeral Director
 92. Cemetery Director
 93. Creditors
 94. Employers of Relatives not going to work
 95. Clergymen
 96. Banker(s)

Bills to Pay

97. Clergy
98. Clothing
99. Transportation
100. Telephone
101. Food
102. Doctors
103. Nurses
104. Hospitals
105. Ambulance
106. Medicine and Drugs
107. Burial Estate

108. Funeral Director
109. Memorial Marker
110. Police Escort (if required)

Personal Data of Deceased:

111. Grade School Attended
112. High School Attended
113. College Attended
114. Degrees
115. Public, civic, religious offices or positions held
116. Degrees
117. Military record (if any)
118. Citations
119. Hobbies and Interests
120. Special Accomplishments
121. Charitable And Special Wishes

Future Plans

122. Income
123. Credit
124. Emotional Adjustment
125. Family Adjustment
126. Rebudget for Income Loss